

Department of the Army  
Headquarters, United States Army Forces Command  
1777 Hardee Avenue, SW  
Fort McPherson, Georgia 30330-1062  
3 March 1997

\*FORSCOM Suppl 1 to AR 600-8-105

**Personnel-General**  
**MILITARY ORDERS**

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**History:** This supplement supersedes FORSCOM Supplement 1 to AR 310-10, Military Orders, dated 1 January 1988.

**Supplementation.** Further supplementation of this regulation and establishment of command and local forms is prohibited without prior approval from HQDA (Deputy Chief of Staff for Personnel, ATTN: DAPE-MP, 300 Army Pentagon, Washington, DC 20310-0300) and HQ FORSCOM (AFAG-ISS).

**Suggested improvements.** The proponent of this publication is FORSCOM AG. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to Commander, U.S. Army Forces Command, 1777 Hardee Avenue, SW, ATTN: AFAG-ISS, Fort McPherson, GA 30330-1062.

**Restrictions.** Approved for public release; distribution unlimited.

FOR THE COMMANDER:

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SIGNED  
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**DISTRIBUTION** for this supplement is intended for command levels A, B, C, D, and E.

**Copies furnished:**

HQDA (DAPE/DAIG); HQ TRADOC; TRADOC installations; MEDCOM; MDW; HQ FORSCOM (AFCI-A) (record copy)

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AR 600-8-105, 28 October 1994, is supplemented as follows:

**Page 2, paragraph 1-16.** Add the following at the end of paragraph 1-16a:

Authority is delegated to commanders reporting directly to HQ FORSCOM. CONUSA commanders may redelegate the authority to approve and issue DD Form 1610 for TDY travel orders to Senior Army advisors, Army National Guard, and Chiefs, Readiness Groups or their equivalents, subject to limitation in paragraph 1-16d.

**Page 2, paragraph 1-16.** Add the following at the end of paragraph 1-16b:

Authority is delegated to commanders reporting directly to HQ FORSCOM. This authority may be further delegated subject to the limitation imposed by paragraph 1-16d.

**Page 2, paragraph 1-16.** Add the following at the end of paragraph 1-16c:

Authority is delegated to commanders reporting directly to HQ FORSCOM. This authority may be

further delegated subject to the limitation imposed by paragraph 1-16d.

**Page 2, paragraph 1-17b.** Add the following:

Authority to approve modified group travel orders is delegated to commanders reporting directly to FORSCOM. This authority may be redelegated as necessary.

**Page 3, paragraph 1-18c.** Add the following:

Authority to approve and issue blanket travel orders (BTO) is delegated to commanders reporting directly to HQ FORSCOM. This authority may be delegated as follows:

(1) Commanders, First, Third and Fifth U.S. Armies may delegate the authority to issue BTO to Deputy Commanding General(s), Chief of Staff, primary and special staff chiefs, Senior Army Advisors, Army National Guard, Chiefs, Readiness Groups, Commanders, Regional Training Brigades, Commanders, Field Training Groups or their equivalent.

(2) Commander, United States Army Reserve Command may delegate the authority to issue BTO to Deputy Commanding General, Chief of Staff,

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primary and special staff chiefs, Regional Support Command/Major U.S. Army Reserve Command/-General Officer Command (RSC/MUSARC/-GOCOM) commanders. BTO issued for RSC/-MUSARC/GOCOM commanders will include in the remarks block of DD Form 1610 "Travel is authorized only when member is in paid-drill status or on ADT."

(3) Other commanders reporting directly to HQ FORSCOM may further delegate authority to issue BTO to Deputy Commanding General(s), Chief of Staff and primary and special staff chiefs.

**Page 3, paragraph 1-21b.** Add the following:  
Authority to approve temporary duty up to 180 days is delegated to commanders reporting directly to HQ FORSCOM.

**Page 15, Table 2-1.** Add the following:  
Format: 165; MILPER function or program: Manpower mobilization; Figure number: 14-12.

**Page 136,** add format 165 (**Appendix A**). This format has been approved by HQDA and will be incorporated into the next revision of AR 600-8-105.

**Appendix A**

**Figure 14-12. Format 165, Active duty of ARNGUS or USAR troop program unit (TPU) personnel with a mobilized unit.**

(Letterhead)(1)

(Enter order number) (2)

(Enter data) (3)

(Enter standard name line) (4)

You are ordered to active duty as a member of your Reserve Component unit for the period indicated unless sooner released or unless extended. Proceed from your current location in sufficient time to report by the date specified. You enter active duty upon reporting to unit home station.

Report to: (5) (Enter the home station and the date the unit is to report to the home station.)

Report to: (Enter the mobilization station and the date the unit is to report to the mobilization station.)

Period of active duty: (Enter the period of active duty.)

Purpose: (Describe the purpose.)

Mobilization category code:(6) (Enter the personnel mobilization category code.)

Additional instructions: (7,8,9,10,11,12,13) (Enter any authorized additional instructions.)

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Auth: (Enter the authority information.)

Accounting classification: (Enter the accounting classification.)

Sex: (Enter "M" or "F")

MDC: (14) (Enter the MDC.)

PMOS/AOC/ASI/LIC: (Enter the PMOS/AOC/ASI/LIC.)

HOR: (Enter the HOR.)

PEBD: (Enter the PEBD.)

DOR: (Enter the DOR.)

Security clearance: (Enter the security clearance.)

Comp: (Enter the component.)

Format: (Enter 165)

(Enter authentication) (15)

(Enter signature block)(16)

(Enter distribution)(17)

**Notes:**

1. Letterhead. See paragraph 2-3 and figure 2-1, note 1.
2. Order number. See paragraph 2-3 and figure 2-1, note 2.
3. Date. See paragraph 2-16 and figure 2-1, notes 3 and 4.
4. Standard name line. See paragraph 2-5.
5. See AR 135-210.
6. See table 14-2.
7. Additional instructions. See paragraph 2-9 and table 2-2.
8. For ARNGUS personnel, include the following statement in the Additional instructions leadline: "You are ordered to active duty with the consent of" (enter the Governor or other authority of the State, Puerto Rico, or the District of Columbia, whichever is appropriate).
9. Include the statement listed in a through n below in the Additional instructions leadline.

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Figure 14-12. Format 165, Active duty of ARNGUS or USAR troop program unit (TPU) personnel with a mobilized unit--continued.

- a. "Sure pay is mandatory. Soldier must bring the appropriate documentation to support the requirement to authorize sure pay to the bank."
- b. "Early reporting is not authorized."
- c. "Unaccompanied baggage shipment is not authorized."
- d. Movement of household goods and dependents is not authorized."
- e. "Travel by privately owned vehicle is not authorized."
- f. "Rental car is not authorized."
- g. "Nontemporary storage of household goods is authorized."
- h. "Excess accompanied baggage is not to exceed 120 pounds."
- i. "Bring with you complete military clothing bag and appropriate personal items."
- j. "Soldier will handcarry (if available) complete MPRJ, health and dental, training, and clothing records."
- k. "Bring copies of rental or mortgage agreement, marriage certificate, birth certificate, birth certificate of natural children, or documentation of dependency or child support."
  - l. "Bring copies of family care plan, wills, powers of attorney, and any other documentation affecting the soldier's pay or status."
  - m. "Personnel requiring eye correction will bring two pairs of eyeglasses and eye inserts for a protective mask."
  - n. "Government quarters and mess will be used."
10. Enter the security clearance.
11. The soldier will be excluded from the Active Army end-strength per section 138, title 10, USC, and will not be placed on the active duty list (sections 641(I)(D) and 620(A), title 10, USC).
12. Send TTAD efficiency reports to the Commander, ARPERCEN, ATTN: DARP-PRE-E/0, 9700 Page Boulevard, St. Louis, MO 63132-5200.
13. Special instructions may be added to fit the area of concern, including location or mission.
14. MDC. See chapter I and table 1-2.
15. Authentication. See paragraph 2-18 and figure 2-1, note 26.
16. Signature block. See paragraph 2-18 and figure 2-1, note 27.
17. Distribution. See paragraph 2-19 and figure 2-1, note 28.